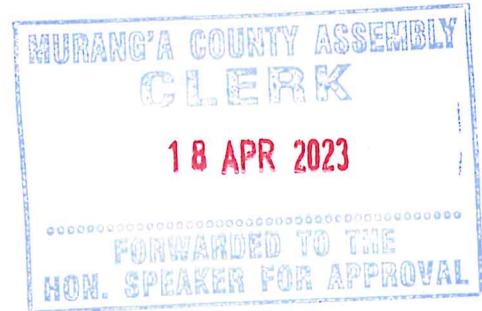


REPUBLIC OF KENYA



**COUNTY ASSEMBLY OF MURANG'A**

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**THIRD ASSEMBLY - SECOND SESSION**

**THE JOINT SECTORAL COMMITTEES ON ROADS, PUBLIC  
WORKS AND TRANSPORT, AND LAND, HOUSING,  
PHYSICAL PLANNING AND SETTLEMENT**

**REPORT ON**

-----  
**THE VETTING OF MR. MAXWELL FREDRICK WAMBUGU  
WACHIRA NOMINEE FOR APPOINTMENT TO THE  
POSITION OF CHIEF OFFICER ROADS AND HOUSING**  
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### REPORT ADOPTION

## EXECUTIVE SUMMARY

Pursuant to Section 45 of the County Governments Act, 2012 (Rev. 2020) and Section 6 of the Public Appointments (County Assemblies Approval) Act No. 5 of 2017, His Excellency the Governor Dr. Irungu Kang'ata, nominated Mr. Maxwell Fredrick Wambugu Wachira for appointment as **Chief Officer, Department of Roads and Housing**.

The Hon. Speaker informed the House that he had received communication from His Excellency the Governor on the nomination of Mr. Maxwell Fredrick Wambugu Wachira among other nominees for appointment as Chief Officers. He then referred the notification to the relevant Committees on Public Works, Roads and Transport and Land, Housing, Physical Planning and Settlement for vetting and reporting to the House within 21 days pursuant to section 9 (1) of the Public Appointments (County Assemblies Approval) Act, 2017.

Upon committal of the notification, the committees held a joint sitting on 28<sup>th</sup> March, 2023 at 2.00 p.m. in the County Assembly to adopt the workplan of the vetting and to scrutinize the nominee CV and testimonials forwarded along with the letter from H.E. the Governor.

To ensure a competitive recruitment of a Chief Officer, the County Public Service Board advertised for the positions of Chief Officer in the Daily Nation Newspaper dated 19<sup>th</sup> December, 2022 pursuant to section 59 of the County Governments Act, (Rev. 2020). Eleven (11) applicants were shortlisted for the position of Chief Officer Roads and Housing. These included 10 male applicants and 1 female applicant. At the conclusion of interviews, the Board settled on seven candidates with Mr. Maxwell Fredrick Wambugu Wachira having attained the highest score of 498. The committee scrutinized the report of the County Public Service Board and was satisfied with the procedure used to arrive at the nominee.

Pursuant to section 7 (4) and (5) of the Public Appointments (County Assemblies Approval) Act, 2017, the Clerk of the County Assembly placed an advertisement in the print media on **Wednesday March 29, 2023** (page 25 of The Standard newspaper) and (page 6 of the Daily Nation). Members of the public were invited to attend the hearing and/or submit memoranda by way of written statements on oath (sworn affidavits) on the suitability or otherwise of the nominee. The Committee confirmed that by Tuesday 4<sup>th</sup> April, 2023 at 10.00 a.m. the Office of the Clerk had **not received ANY** memoranda.

The nominee appeared before the committee on Wednesday 5<sup>th</sup> April, at 10.00 am for approval hearing on his suitability or otherwise for appointment as Chief Officer, in accordance with section (7) and (8) of the Public Appointments (County Assemblies Approval) Act, 2017. The committee observed that the nominee exhibited outstanding credentials, experience and competencies in relation to the position he has been nominated to.

Having conducted the vetting of the nominee pursuant to Section 45 of the County Governments Act, (Rev.2020) and section (7) and (8) of the Public Appointments (County Assemblies Approval) Act, 2017, the Committee hereby **RECOMMENDS**;

**THAT, this House APPROVES the nomination of Mr. Maxwell Fredrick Wambugu Wachira by His. Excellency the Governor, for appointment as Chief Officer, Department of Roads and Housing.**

**Acknowledgement**

May I take this opportunity to thank the Hon. Members of the joint committees for their dedication, patience and valuable input during deliberations of the entire vetting process. The committees also registers its appreciation to the offices of the Hon. Speaker and the Clerk of the County Assembly for the professional, technical and logistical support accorded to it during the vetting exercise, which enabled the completion of this report.

On behalf of the joint sectoral committees on Roads Public Works and Transport, and Land, Housing, Physical Planning and Settlement and pursuant to Section 45 of the County Governments Act, 2012 and Section 9 of the Public Appointments (County Assemblies Approval) Act 2017, it is my pleasure and duty to present to the House, the joint Committee’s report on the vetting of Mr. Maxwell Fredrick Wambugu Wachira, nominee by His Excellency the Governor for appointment as Chief Officer Department of Roads and Housing.

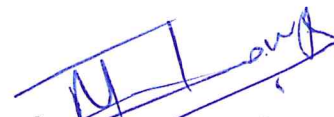
Thank You.

Signed:  .....

Dated this; <sup>ch</sup> 17.....Day of April, 2023

HON. SAMSON MUKORA NGIGI

**CHAIRPERSON, SECTORAL COMMITTEE ON PUBLIC WORKS, ROADS AND TRANSPORT**

Signed:  .....

Dated this; 14.....Day of April, 2023.

HON. GERALD WAMBUGU

**CHAIRPERSON, SECTORAL COMMITTEE ON LAND, HOUSING, PHYSICAL PLANNING AND SETTLEMENT**

## **LIST OF ABBREVIATIONS/ACCRONYMS**

CGA	County Governments Act, 2012
CPSB	County Public Service Board
CRB	Credit Reference Bureau
DCI	Directorate of Criminal Investigations
HELB	Higher Education Loans Board
KRA	Kenya Revenue Authority

## **1.0 PREFACE**

Pursuant to section 9 of the Public Appointments (County Assembly's Approval) Act 2017, the Committee compiled a report of the vetting of **Mr. Maxwell Fredrick Wambugu Wachira** nominee for appointment as Chief Officer, Department of Roads and Housing. This report contains information on the process of vetting of the said nominee for appointment as Chief Officer.

### **1.1 JOINT COMMITTEE MEMBERSHIP**

The Sectoral Committees on Roads Public Works and Transport, and Land, Housing, Physical Planning and Settlement comprises of the following members: -

<b><u>PUBLIC WORKS, ROADS AND TRANSPORT COMMITTEE</u></b>		
1.	Hon. Samson Mukora Ngigi	Chairperson
2.	Hon. Laban Chomba Njaramba	Vice Chairperson
3.	Hon. Moses Gachui Mungai	Member
4.	Hon. Gerald Wambugu	Member
5.	Hon. Alex Ndunda Makau	Member
6.	Hon. Grace Nduta Wairimu	Member
7.	Hon. John Kamwaga Mwangi	Member
8.	Hon. Isaac Chefman Njoroge	Member
9.	Hon. Liz Muthoni Mbugua	Member
10.	Hon. Dinah Muthoni Kagiri	Member
11.	Hon. Simon Mwaura Wamwea	Member
12.	James Karanja Kabera	Member
13.	Hon. Bernard Ruiru Njeri	Member
14.	Hon. Priscilla Njeri Mwangi	Member
15.	Hon. Peter Munga Njuguna	Member

<b>LAND, HOUSING, PHYSICAL PLANNING AND SETTLEMENT COMMITTEE</b>		
16.	Hon. Gerald Wambugu	Chairperson
17.	Hon. Isaac Chefman Njoroge	Vice Chairperson
18.	Hon. Moses Gachui Mungai	Member
19.	Hon. Francis Kibe Kamau	Member
20.	Hon. Simon Mwaura Wamwea	Member
21.	Hon. Charles Machigo Karina	Member
22.	Hon. Peter Murigi Ngugi	Member
23.	Hon. Alex Ndunda Makau	Member
24.	Hon. Hilary Muigai Kimani	Member
25.	Hon. Jane Mukami Kigotho	Member
26.	Hon. Priscilla Njeri Mwangi	Member
27.	Hon. Samson Mukora Ngigi	Member

## **1.2 COMMITTEE SECRETARIAT**

The Committee's secretariat comprises of the the following members of staff of the County Assembly:

1. Jane Nduta Njeri                    -**Senior Clerk Assistant**
2. Joe Muchemi                        -**Clerk Assistant / Legal Counsel**
3. Douglas Mwati                     - **Hansard Reporter**
4. Naomi Wanjiku Maina           -**Hansard Reporter**
5. Caroline Karugo                   -**Research Officer**
6. Evelyn Macharia                  - **Research Officer**
7. Zachary Waithaka               - **Serjeant-At-Arms**
8. Joseph Nguyo                      - **Serjeant-At-Arms**



### **1.3 ESTABLISHMENT AND MANDATE OF THE COMMITTEE**

The Joint Committee Sitting comprising of both the Sectoral Committee on Public Works, Roads and Transport, and Committee on Lands, Housing and Physical Planning and Settlement was established pursuant to provisions of Standing Order 196.

The Committee is mandated to: -

- (a) investigate, inquire into, and report on all matters relating to the mandate, management, activities, administration, operations and estimates of the assigned departments;
- (b) study the programme and policy objectives of departments and the effectiveness of the implementation;
- (c) study and review all county legislation referred to it;
- (d) study, assess and analyze the relative success of the departments as measured by the results obtained as compared with their stated objectives;
- (e) investigate and inquire into all matters relating to the assigned departments as they may deem necessary, and as may be referred to them by the Assembly;
- (f) **to vet and report on all appointments where the Constitution or any law requires the Assembly to approve, except those under Standing Order 198 (*Committee on Appointments*);** and
- (g) make reports and recommendations to the Assembly as often as possible, including recommendation of proposed legislation.

Pursuant to the fourth schedule of the Constitution of Kenya 2010 and the second schedule of the County Assembly standing order (204), the Committee is also mandated to look into all matters related to;

- a. County transport,
- b. Including county roads,
- c. Provision of affordable housing,
- d. Inspection of all upcoming buildings,
- e. Street lighting,
- f. Traffic and parking,
- g. Public road transport,
- h. Storm water management systems in built-up areas.

#### **1.4 Terms of Reference**

The Committee was guided by the following objectives;

- a. To conduct approval hearing of the nominee for appointment to the position of Chief Officer Department of Roads and Housing.
- b. To report on observations of the vetting of the nominee and his suitability for appointment as Chief Officer.
- c. To recommend the approval or rejection of the nominee.

## **2.0 BACKGROUND**

### **2.1 Communication from His Excellency the Governor**

Pursuant to Section 45 of the County Governments Act, 2012 (Rev. 2020), and Section 6 of the Public Appointments (County Assemblies Approval) Act No. 5 of 2017, His Excellency the Governor Dr. Irungu Kang'ata, vide a letter **Ref; MCG/CS/GOV/2 (76)** dated 15<sup>th</sup> March, 2023 forwarded to the Clerk of the County Assembly the names of fourteen nominees for appointment as Chief Officers in various Departments. The nomination was forwarded for purposes of vetting by the relevant joint sectoral committees for vetting and approval by the County Assembly.

### **2.2 Committal of Notification of Nomination**

During a special sitting held on Tuesday, March 28, 2023 at 9.30 a.m. the Hon. Speaker through a communication from the Chair informed the House that he had received a notification from H.E. the Governor on his nomination of Mr. Maxwell Fredrick Wambugu for appointment as the Chief Officer Roads and Housing.

He then referred the notification to the Joint Sectoral Committee on Public Works, Roads and Transport, and the Committee on Lands, Housing and Physical Planning and Settlement. The committees were required to undertake vetting and report back to the House within 21 days from the date on which the joint Committees first sits to consider the nomination in accordance with Section 9 (1) of the Public Appointments (County Assemblies Approval) Act, 2017. The Curricula Vitae and testimonials of the nominee were also committed to the Joint Committee, pursuant to Section 6 (4) and Section 7 (8) of the Public Appointments (County Assemblies Approval) Act, 2017.

### **2.3 Pre-Vetting Committee Sitings**

The Joint Committees held a sitting on March 28, 2023 at 2.00 p.m. in the County Assembly, to deliberate and adopt the work plan of the vetting process. They scrutinized the submitted curricula vitae, testimonials and clearance requirements of the nominee, as a preliminary observation of his suitability for appointment.

### **3.0 LEGAL ANALYSIS OF THE PROCEDURE USED TO ARRIVE AT THE NOMINEE**

The procedure for appointment of Chief Officers is outlined in Section 45 (1) of the County Governments Act, 2012 which states that:-

45. (1) Whenever a vacancy arises in the office of a county chief officer, the respective governor shall within fourteen days-

(a) nominate qualified and experienced county chief officers from among persons competitively sourced and recommended by the County Public Service Board; and

(b) with the approval of the county assembly, appoint county chief officers.

(2) The office of a County chief officer shall be an office in the county public service.

(3) A county chief officer shall be responsible to the respective County Executive Committee member for the administration of a county department as provided under section 46.

(4) The county chief officer shall be the authorized officer in respect of the exercise of delegated power.

(5) The governor may re-assign a county chief officer.

(6) The office of the county chief officer shall become vacant if the officer—

(a) dies;

(b) resigns by notice in writing addressed to the governor; or

(c) is removed from office in accordance with the terms of service or any other written law applicable to the officer. [Act No. 7 of 2016, Sch, Act No. 11 of 2020

### **3.1 Report of the Murang'a County Public Service Board on the Recruitment of Chief Officers**

Pursuant to section 59 of the County Governments Act, (Rev. 2020), the County Public Service Board is mandated to recruit staff in the County Public service. The board advertised for 15 positions of Chief Officers in the Daily Nation Newspaper dated 19<sup>th</sup> December, 2022 as well as through the County Government Website. The advertisements were closed on 11<sup>th</sup> January, 2023. After the shortlisting exercise of 635 applications, 11 applicants were shortlisted for the position of Chief Officer Roads and Housing. This included 10 male applicants and 1 female applicant.

At the conclusion of interviews, the County Public Service Board settled on the underlisted top three candidates;

No.	Name of Candidate	Average Mark	Position
1.	Maxwell F. Wambugu Wachira	498	1
2.	Arch. Nelson Kamande	447	2
3.	Benmark Murikwa Nganga	442	3

*Table 1: Top-three shortlisted candidates*

### **3.2 Committee Observations on the County Public Service Report**

1. In view of the Board report, the Committee was satisfied with the competitive process used to arrive at the nominee, and that the constitutional requirements were met by the appointing authority when selecting the nominees.
2. The Committee was further satisfied that the nominee credentials, abilities and vast experiences made him suitable for the nomination.

**THEREFORE, the committee found the nominee fit for vetting.**

### **3.3 Notification to the Public and the nominee**

In accordance to Section 7 (4) of the Public Appointments (County Assemblies Approval) Act, 2017, the Clerk of the County Assembly placed an advertisement in the print media, specifically the Standard newspaper dated Wednesday March 29, 2023, inviting the nominee for vetting before the Assembly Joint Committee Sitting on Wednesday 5<sup>th</sup> April, 2023 at 09.00 am in the Assembly.

The advertisement further stated that, the nominee was asked to avail their original copies of the following documents for the vetting exercise, namely –

- a) Curriculum Vitae
- b) Academic certificates and testimonials
- c) Certificate of good conduct from the police
- d) Clearance from the Higher Educations Loans Board
- e) Clearance from the Kenya Revenue Authority
- f) Clearance from the Ethics and Anti-Corruption Commission

Members of the public were also invited to attend the hearing and/or submit memoranda by way of written statements on oath (sworn affidavits) on the suitability or otherwise of the nominee as provided for in Section 7 (10) of the Public Appointments (County Assemblies Approval) Act, 2017.

The advertisement indicated that the submissions were to be received in the County Assembly on or before **Tuesday April 4, 2023 at 10.00 a.m.** through hand delivery, the postal address or official County Assembly email provided.

#### **3.4 Memoranda from the Public in respect of the nominee**

Section 7 (10) of the Public Appointments (County Assemblies Approvals) Act, provides *that any person may, prior to the approval hearing, and by written statement on oath, provide the Clerk with evidence contesting the suitability of a candidate to hold office to which the candidate has been nominated.*

Having invited memoranda from the public concerning the suitability or otherwise of the nominee, the Committee confirmed that by **Tuesday April 04, 2023 at 10.00 a.m.** the Office of the Clerk had **not received ANY** memoranda.

## **4.0 LEGAL ANALYSIS OF THE ISSUES FOR CONSIDERATION IN VETTING**

### **4.1 Issues for Consideration**

The Committee observed that the issues for consideration in relation to the nomination and approval exercise are provided for in Section 8 of the Public Appointments (County Assemblies Approval) Act as follows –

- (a) the procedure used to arrive at the nominee;
- (b) the constitutional and statutory requirements relating to the office in question; and
- (c) the suitability of the nominee for the appointment proposed, having regard to whether the nominee's credentials, abilities, experience and qualities, meet the needs of the body to which the nomination is being made.

#### **(a) Suitability of Nominee**

In conducting the vetting process, the joint sectoral committees observed that the suitability of the nominee shall be evaluated holistically taking into account the following criteria amongst others as set out in section 7(8), (10) and (11), Section 8 and Section 9 of the Public Appointments (County Assemblies Approval) Act and the Constitution of Kenya, 2010.

- i. Academic credentials
- ii. Professional training, experience and employment record
- iii. Potential conflict of Interest
- iv. Statutory Obligations
- v. Vision, Leadership and knowledge of the sector
- vi. Integrity
- vii. Expectations and Key Priorities
- viii. Performance and presentation during the interview
- ix. Overall suitability

#### **(b) Leadership and Integrity**

The joint Committee, in determining the suitability of the nominee, took into consideration the provisions on leadership and integrity as outlined under Chapter Six of the Constitution. In particular, the Committee took cognizance of following provision -

Article 73(2) of the Constitution which provides that the guiding principles of leadership and integrity include: -

- (a) selection on basis of personal integrity, competence and suitability, or election in free and fair elections;*
- (b) objectivity and impartiality in decision making, and in ensuring that decisions are not influenced by nepotism, favoritism, and other improper motives or corrupt practices;*
- (c) selfless service based solely on the public interest, demonstrated by-*
  - (i) honesty in the execution of public duties; and*
  - (ii) the declaration of any personal interest that may conflict with public duties;*
- (c) accountability to the public for decisions and actions; and*
- (d) discipline and commitment in service to the people.*

The joint Committee was satisfied that the nominee complied with the constitutional provisions on leadership and integrity. Further, the Committee was satisfied that all legal and constitutional provisions of the vetting process were observed.

#### **(c) Clearance Requirements**

Prior to the hearing, the joint Committee also resolved that the nominee be asked to submit his updated clearance documents with the following institutions for the vetting exercise which it verified against the originals.

- a) Kenya Revenue Authority (KRA)
- b) Directorate of Criminal Investigations (DCI)
- c) Higher Education Loans Board (HELB)
- d) Credit Reference Bureau (CRB)

Clearance by the foregoing institutions was primarily meant to provide information about the nominees on: -

- a) Matters touching on integrity;
- b) Tax compliance;
- c) Loan repayments; and
- d) Presence or absence of criminal records.

The nominee original academic certificates were also verified prior to the approval hearing.



## **5.0 VETTING OF MR. MAXWELL FREDRICK WAMBUGU WACHIRA, NOMINEE FOR APPOINTMENT AS CHIEF OFFICER DEPARTMENT OF ROADS AND HOUSING**

Mr. Maxwell Fredrick Wambugu Wachira of National Identification Number 28991273, the nominee for appointment as Chief Officer Department of Roads and Housing appeared before the Joint Sectoral Committee on Public Works, Roads and Transport, and the Committee on Lands, Housing and Physical Planning and Settlement on Wednesday 5<sup>th</sup> April, 2023 at 9.00 a.m. and was cross examined under oath pursuant to Article 195 of the Constitution. The approval hearing commenced as per the Public Appointments (County Assemblies Approval) Act, 2017.

The nominee presented as follows, both orally and in writing: -

### **Date and Place of Birth**

1. He is a Kenyan Citizen born on 3<sup>rd</sup> July, 1992 in Murang'a County.

### **Marital status**

2. He is married with one child.

### **Academic and Professional Qualifications**

3. He attended University of Nairobi from September 2017 to June 2021 and was awarded a Master degree in Arts Project Planning and management in 2021.

4. He attended University of Nairobi from September 2011 to June 2016 and was awarded a Bachelors degree in Science Civil and Construction Engineering in 2016.

5. He attended Nairobi School for his Secondary Education from 2006 to 2009 and attained a KCSE certificate with a grade A-Plain.

6. He attended Miriam Target Academy and attained his KCPE certificate.

### **Employment Record**

7. The nominee listed his work experience as follows;

- i. Apec Consortium from February 2017 to date
- ii. China Railway Construction Corporation from October 2016 to February 2017
- iii. Equity Bank Group April 2010 to September 2013

## **General and specific Questions to Mr. Maxwell Fredrick Wambugu Wachira**

### **a. Self-introduction**

The nominee stated that he was born on the 3<sup>rd</sup> July, 1992 in Murang'a County and raised there. He is a father of one child and a Civil Engineer by profession currently working with Apex Consortium Ltd. The company deals with Road design and construction, Railway design and construction, Building and construction Site management and supervision. The company is currently handling seven major projects in the country.

### **b. If he will neglect his duties if appointed to continue with projects of the company**

He stated that it was his personal decision to apply for the position of Chief Officer of Roads and Housing Department, hence if appointed he would not neglect his public duties for the company's jobs. He assured the committee that once appointed, will issue a resignation letter.

### **c. General Understanding of the Roles of a Chief Officer**

He stated that the roles of the position he was nominated for are;

- i. Promoting realization of the County Integrated Development Plan (CIDP)
- ii. Maintaining effective collaboration and partnership with other organs of the county.
- iii. Formulation and implementation of policies within the county
- iv. He is answerable to the CEC in Administration of the County department
- v. Ensuring timely, efficient communication and coordination of departmental issues.
- vi. Promoting National Values and Principles of Governance as outlined in the constitution.

### **d. Personal Attributes and skills that will enable him perform efficiently in that docket;**

The nominee listed the following as his skills and attributes;

- i. Leadership Skills that will help him manage, train and handle the staff working under him
- ii. Problem solving skill
- iii. He stated that he is a strategic thinker and he reasons out fast and thoroughly.
- iv. He possesses effective communication skills
- v. He is able to formulate and implement policies fast and effectively.
- vi. He is good in project and risk management

vii. Able to deal with anticipatory incidents

**e. Knowledge of National Values and Principals of Governance as set out in Article 10 of the**

The nominee mentioned the following National Values and Principals of Governance

- i. Patriotism
- ii. Prudent use of resources
- iii. Transparency
- iv. National Unity
- v. Social justice
- vi. Involvement of communities in decision making
- vii. Integrity
- viii. Democracy and public participation

**f. Description of the Roads Construction and Maintenance process;**

The nominee described the following steps of roads construction and maintenance.

- a) Planning is the most important part for the process because one is able to establish the scope of works, the project route, the challenges to encounter and how to handle them, stakeholders' involvement
- b) Actual surveying of the site
- c) Design Work and drawings are produced
- d) Preparation of Bills of Quality
- e) Tendering stage (Advertisement, Pre-qualification, Evaluation, Awarding)
- f) Getting to the site
- g) Vegetative removal
- h) Earthworks
- i) Subgrade and drainage work
- j) Placing of the Base layers
- k) Surface dressing
- l) Road marking and signage
- m) Inspection and Site Handing over

Regarding road Maintenance he listed the following activities;

- i. Clearing of vegetation on the road side
- ii. Surface dressing
- iii. unblocking of the culverts
- iv. Replacing the guardrails

**g. On the latest road construction technologies that save on time and cost;**

The nominee described the following new technologies for roads construction;

- a) Use of machinery being made autonomous where the new models don't need human input. It just requires to be programmed with the required information and it does the works.
- b) Replacement of survey works by the use of drones.
- c) Advancement in cement where the green cement has been developed which emits less fumes hence environment friendly.
- d) New materials have been introduced to construct a substantive layer and are used to stabilize the roads.

**h. Objectives of the Road Sector in the County**

He highlighted the following objectives of the roads sector;

- a) Improved infrastructure which includes gravelling of various roads, opening up feeder roads, tarmacking at least one kilometer of road in every urban town in the County.
- b) Improved security and operations hours for markets through functional street Lights in our towns
- c) Improvement of public sector mobility through construction of matatu stages
- d) Construction of the Governors, Deputy Governor and Speakers residence
- e) Providing aesthetics and Landscaping of the urban areas
- f) Improvement of air transport through construction of an airstrip at Kambirwa
- g) Renovation of dilapidated county and government buildings to create more working space

**i. Steps involved in tendering for road works**

**The nominee listed the following steps in procurement of road works**

- a) Identification of need and naming of the tender
- b) Invitation to bid
- c) Modification of bid document if need be
- d) Tender opening
- e) Tender evaluation
- f) Clarification from bidders
- g) Post qualification
- h) Tender notification and award

**j. On ensuring that contractors do a perfect job and how mitigate the issue of staff colluding with contractors to do a shoddy job.**

The nominee stated that he will ensure that;

- a) Only qualified and suitable contractors are pre-qualified
- b) The bid document shall clearly specify and set standards of the quality and quantity of materials to be used for every project.
- c) Carry out constant monitoring of the projects and carrying out periodic inspection for every completed stage of works.
- d) Timely communication on any rectification with the contractors and stakeholders as the work progresses on.
- e) Withhold funds for substandard jobs done until they are redone.
- f) Outline clear job description for technical officers in the department.
- g) Carry out training the officers on new improved technology in the construction industry as well as having refresher courses.
- h) Placing the staff according to their qualifications which makes one feel motivated and productive.
- i) Doing personal impromptu inspections
- j) Establish a complaint register

## **8.0 ANNEXES**

**Appendix 1:** Cv Summary

**Appendix 2:** Notification of Nomination

**Appendix 3:** Newspaper Advertisements






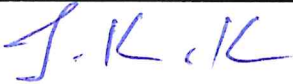

**Appendix 4:** Oath of Witness Form

**Appendix 5:** Nominee Rating

**Appendix 6:** Minutes of meeting

## REPORT ADOPTION

This report was adopted by the following members of the Joint committee by way of appending their signatures in a sitting held on Monday 17<sup>th</sup> April, 2023 in Nairobi.

S/N	NAME	SIGN
1.	Hon. Samson Mukora Ngigi	
2.	Hon. Gerald Wambugu	
3.	Hon. Laban Chomba Njaramba	
4.	Hon. Isaac Chefman Njoroge	
5.	Hon. Moses Gachui Mungai	
6.	Hon. Francis Kibe Kamau	
7.	Alex Ndunda Makau	
8.	Hon. Grace Nduta Wairimu	
9.	Hon. John Kamwaga Mwangi	
10.	Hon. Dinah Muthoni Kagiri	
11.	Hon. Liz Muthoni Mbugua	
12.	Hon. Simon Mwaura Wamwea	
13.	Hon. James Karanja Kabera	
14.	Hon. Bernard Ruiru Njeri	
15.	Hon. Priscilla Njeri Mwangi	

16.	Hon. Peter Munga Njuguna	
17.	Hon. Charles Machigo Karina	
18.	Hon. Peter Murigi Ngugi	<i>Pf.</i>
19.	Hon. Hilary Muigai Kimani	<i>H.K.</i>
20.	Hon. Jane Mukami Kigotho	<i>J.M.K.</i>