



MURANG'A COUNTY ASSEMBLY

VACANCY – ANNOUNCEMENT

The Murang'a County Assembly Service Board invites applications from suitably qualified Kenya citizens to fill the following vacant positions as per the Public Finance Management Act, 2012 and Public Finance Management Regulations, 2015.

1. COUNTY ASSEMBLY AUDIT COMMITTEE

The functions of the Audit Committee will be as follows;

- (a) Support the Accounting Officer of the Assembly with regard to his/her responsibilities for issues of risk, control and governance and associated assurance.
- (b) Follow up on the implementation of the recommendations of the internal and external auditors.
- (c) Drive the assessment of the performance of the Internal Audit department
- (d) Facilitate adequate disposal of all Public Accounts and Investment Committee reports.

Detailed terms of reference are provided for in the Guidelines of the Audit Committee for County Governments under the Kenya Gazette; Gazette-Notice Vol.CXVIII-No.40 dated April 15, 2016. The Gazette Notice can be accessed at www.assembly.muranga.go.ke.

(i) CHAIRPERSON OF THE AUDIT COMMITTEE (ONE POST)

Requirements:

- (a) Hold a degree from a recognized university
- (b) Possess at least 10 years' experience at a senior level in the private or public sector.
- (c) Be a member of the Institute of Certified Public Accountants of Kenya and in good standing.
- (d) Is a person of integrity in accordance with Chapter 6 of the Constitution of Kenya, 2010.

(ii) MEMBER OF THE AUDIT COMMITTEE (TWO POSTS)

Requirements:

- (a) Hold a degree from a recognized university
- (b) Possess at least 5 years' experience in the public or private sector at a senior level
- (c) Be a member of a professional body
- (d) Be knowledgeable in risk management, audit, and accounting in the Public Service or devolved system of Government.

Terms of Service

1. Contract of three (3) years renewable
2. The Committee will be meeting on a quarterly basis
3. Members will be entitled to allowances which will be determined by Salaries and Remuneration Commission.

APPLICATION CRITERIA

1. Persons interested in filling the above position should submit their application letters, accompanied by detailed Curriculum Vitae indicating their telephone contacts; copies of relevant Academic and Professional Certificates, National Identity Card or Passport, and other relevant supporting documents;

2. In addition, all applicants should submit clearance certificates from the Ethics & Anti-corruption Commission, Higher Education Loans Board, Criminal Investigations Department and the Kenya Revenue Authority as part of compliance with Chapter Six of the Constitution of Kenya;
3. Candidates with Foreign Degrees **MUST** obtain accreditation from the Commission for University Education of Kenya;
4. All applications should be delivered in a sealed envelope and clearly indicate the position applied for in the reference line and be addressed to:

**The Secretary,
County Assembly Service Board,
Murang'a County Assembly,
P.O. Box 731-10200
MURAN'GA**

Or be hand delivered to the Office of the Clerk of County Assembly located at the premises of Murang'a County Assembly (formerly Municipal Council of Murang'a) opposite Ihura Stadium so as to reach him not later than **Friday, January 12, 2018 before 12.00 noon.**

Only shortlisted candidates will be contacted through their day time mobile numbers.

**CHRIS KINYANJUI
CLERK, MURANGÁ COUNTY ASSEMBLY**