

MURANG'A COUNTY GOVERNMENT

ALL CORRESPONDENCE TO BE ADDRESSED:
THE COUNTY SECRETARY



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COUNTY SECRETARY/HEAD OF PUBLIC SERVICE

Our ref: MCG/CS/ADM/ 5 Vol. II (20)

The Clerk
MURANG'A COUNTY ASSEMBLY

RE: SUBMISSION OF REPORT

The above subject matter refers;

We are in receipt of your letter Ref: MCA/ADM/003/VOL. IV/177 dated 11th October, 2022. Attached herein please find the original copy of the committee's report as per the requirement of section 18 part (1) and (2) of the Assumption of the Office of Governor Act No. 4 of 2019.

Bernard Wanyoike
For: County Secretary/Head of Public Service

19th October 2022

MURANG'A COUNTY ASSEMBLY
Received Clerk's Office

19 OCT 2022

SIGN:.....
P. O. Box 731 - 10200, MURANG'A

DCGA
22 Oct 2022

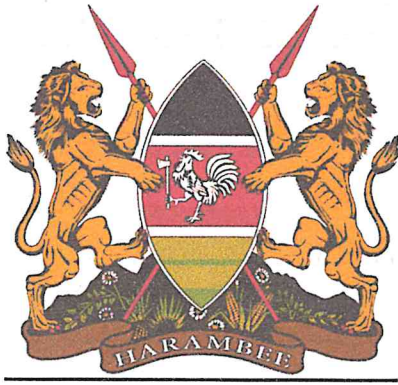
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MURANG'A COUNTY GOVERNMENT

ASSUMPTION OF THE OFFICE OF GOVERNOR COMMITTEE'S REPORT

SEPTEMBER, 2022

MURANG'A COUNTY GOVERNMENT
ASSUMPTION OF THE OFFICE OF GOVERNOR COMMITTEE REPORT
SEPTEMBER, 2022

1.0 INTRODUCTION

This report is prepared in accordance with the provisions of Section 18 of the Assumption of the Office of Governor Act, 2019.

The Section provides that:

- (1) The Committee shall, within a period of one month from the date of the swearing-in of the County Governor-Elect, cause to be prepared a report on the affairs of the Committee.
- (2) The Committee shall submit to the respective County Assembly the report prepared under subsection (1).
- (3) The report shall contain, in respect of the assumption of office by the county governor-elect under this Act—
 - (a) the financial statements of the Committee;
 - (b) a description of the activities of the Committee;
 - (c) such other statistical information as the Committee considers appropriate relating to its mandate; and
 - (d) any other information relating to its functions that the Committee considers necessary.
- (4) The Committee shall cause the report to be published in the Gazette and in such other manner as the Committee may determine.

2.0 COMMITTEE MEMBERSHIP

The Assumption of the Office of Governor Committee was formed pursuant to the provisions of Section 5 of the Act. The Committee comprised of the following members:

- (1) Mr. Patrick K. Mukuria - County Secretary - Chairperson
- (2) Mr. Titus Waweru - Chief Officer Public Service Management - Committee Secretary
- (3) Mr. Karuku J. Ngumo - County Commissioner
- (4) Mr. Benson K. Wairagu - Legal Advisor
- (5) Mr. Ali Nuno - The County Police Commander Murang'a County
- (6) Mr. Charles Gichira - The County Intelligence Co-ordinator Murang'a County
- (7) Hon. Peter M. Ndwiga – Chief Magistrate Murang'a Law Courts
- (8) Ms. Peninnah Kihika - Ministry of Devolution Representative
- (9) Mr. Kuria Thuita - Clerk, County Assembly of Murang'a

- (10) Dr. Winnie Mwangi - Governor-Elect Nominee
- (11) Prof. Kiarie Mwaura - Governor-Elect Nominee
- (12) Mr. Peter Gicheha Kahora - Chief Officer, Finance, IT & Economic Planning
- (13) Mr. Maina Kamau - Chief Officer, Youth, Sports, Culture & Social Services

2.1 SECRETARIAT

A Secretariat was established to support the activities of the Committee. The functions of the Secretariat were to provide secretarial and support services to the Committee.

The Secretariat comprised of the following members:

- (a) Ms. Alice Kinyua
- (b) Ms. Rosemary Nguku
- (c) Ms. Beth Muguru
- (d) Ms. Elizabeth Kori
- (e) Mr. Cyrus Nderitu

3.0 SUB-COMMITTEES

Pursuant to the provisions of Section 7 of the Act, the Committee established seven (7) sub-committees, which consisted of substantive members of the Assumption of the Office of the Governor Committee and co-opted members with relevant skills and knowledge necessary for the effective functioning of the Committee. Each Sub-Committee was headed by a substantive member of the Assumption of the Office of Governor Committee as its team lead.

The following were the sub-committees, their membership and functions: -

3.1 Assets and Liabilities Sub-Committee

- (1) This Sub-committee comprised of the following members:
 - (a) Mr. Peter Gicheha Kahora - Chief Officer, Finance, IT & Economic Planning - (Chairman)
 - (b) Mr. Samuel Mathenge - Senior Accountant – Co-opted Member
 - (c) Mr. Robert Mwangi - Senior Accountant – Co-opted Member
- (2) The functions of the Sub-committee included:
 - (a) Overseeing compilation of County Financial reports;
 - (b) Preparation of county assets and liabilities report
 - (c) Facilitation of the budget for the preparation of the swearing-in ceremony;

3.2 Logistics Sub-Committee

- (1) This Sub-committee comprised of the following members:
 - (a) Mr. Patrick K. Mukuria - County Secretary – Chairman
 - (b) Dr. Winnie Mwangi - Governor-Elect Nominee - Member
 - (c) Prof. Kiarie Mwaura - Governor-Elect Nominee – Member
 - (d) Mr. Maina Kamau - Chief Officer, Gender, Youth and Social Services
 - (e) Ms. Bancy Wawira - Senior Human Resource Management and Development Officer – Co-opted Member
 - (f) Mr. Joseph Ngugi - Projects Coordinator – Co-opted Member
- (2) The functions of this Sub-committee included:
 - (a) Developing a checklist for all the activities of the Committee relating to the swearing-in ceremony;
 - (b) Assisting in preparation of the handover report
 - (c) Avail the instruments of power in readiness for the swearing in
 - (d) Prepare committee and subcommittee allowances for submission to finance
 - (e) Co-ordinating protocol logistics;
 - (f) Organizing transport logistics;
 - (g) Organizing for gazettelement of venue
 - (h) Organizing for publicity including live media coverage and print media advert
 - (i) Organizing hospitality and entertainment for the swearing-in ceremony;
 - (j) Making proposals for the venue and other logistics for the swearing -in ceremony;
 - (k) Making provisions for allocation of Staff to the Governor - Elect and the Deputy Governor– Elect; and
 - (l) Developing a programme for the swearing-in Ceremony.

3.3 Legal Sub-Committee

- (1) This Sub-committee comprised of the following members:
 - (a) Mr. Benson Wairagu - Legal Advisor - Chairman
 - (b) Mr. Wilson Kuria Thuita - Clerk, County Assembly of Murang'a – Member
 - (c) Hon. Peter Ndwiga – Chief Magistrate Murang'a Law Courts – Member
 - (d) Ms. Anne Macharia - Deputy Clerk, Murang'a County assembly – Co-opted Member
 - (e) Mr. Oscar James Soi – Court Administrator Murang'a Law Courts - Co-opted Member
- (2) The functions of the sub-committee included:
 - (a) Handling and advising the Committee on legal matters arising and related to the Assumption of the Office of the Governor Elect;

The ceremony was presided over by Honourable Lady Justice Margaret Muigai and moderated by Hon. Peter M. Ndwiga, the Chief Magistrate Murang'a Law Courts.

Prior to the swearing in, the Committee had notified the general public of the date, time and venue of the swearing-in ceremony *vide* Kenya Gazette Vol. CXXIV- No. 167, Notice Number 9934 of 19th August, 2022. The public was also notified through notices in the Daily Nation Newspaper dated 23rd August, 2022. Invitations were extended to members of the public, dignitaries and other stakeholders.

The following are the key highlights of the Swearing-in Ceremony:

- (1) The Governor-Elect and Deputy Governor-Elect took and subscribed to the Oath of Office as prescribed in the First Schedule of the Act.
- (2) The Governor-Elect signed a certificate of inauguration.
- (3) Upon taking the Oath of Office, the Governor and Deputy Governor signed the Leadership and Integrity Code for State Officers pursuant to Section 40 of the Leadership and Integrity Act as read together with Regulation 34(2) of the Leadership and Integrity Regulations, 2015, Laws of Kenya.
- (4) The Governor then gave his Inaugural Speech.

5.0 THE FINANCIAL STATEMENTS OF THE COMMITTEE

A total of Kenya Shillings Twelve Million, Two Hundred and Eighty Eight Thousand, Four Hundred and Twenty (Ksh. 12,288,420) was spent to facilitate the Assumption of the Office of Governor.

Dated 22nd September, 2022.



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Mr. Patrick K. Mukuria

Chairman, Assumption of the Office of Governor Committee



- (b) Facilitating co-ordination with the Judiciary in preparation of the Swearing -in Ceremony;
- (c) Overseeing gazettment of the venue, date and time of the swearing-in ceremony;
- (d) Overseeing preparation and securing instruments of power for handover to the Governor-Elect;
- (e) Assisting in the compilation and preparation of the final Committee Report.

3.4 Security Sub-Committee

- (1) This Sub-committee comprised of the following members:
 - (a) Mr. Karuku J. Ngumo - County Commissioner Murang'a - Chairman
 - (b) Mr. Charles Gichira - County Intelligence Coordinator - Member
 - (c) Mr. Ali Nuno - The County Police Commander - Member
 - (d) Mr. Philip Wambugu – Deputy County Police Commander - Co-opted Member
 - (e) Mr. John Shangala - Deputy County Intelligence Coordinator - Co-opted Member
- (2) The functions of the Sub-committee during the swearing-in ceremony included:
 - (a) Considering, inspecting and approving the venue proposed by the Committee;
 - (b) Overseeing co-ordination of security;
 - (c) Overseeing traffic management;
 - (d) Ensuring provision of security for the Governor-Elect and Deputy Governor-Elect.
 - (e) Providing security to the Governor-Elect and Deputy Governor Elect residences.
 - (f) Crowd control
 - (g) Preparation of the guard of honour

3.5 Projects Sub-Committee

- (1) This Sub-committee comprised of the following members:
 - (a) Mr. Patrick K. Mukuria - County Secretary – Chairman
 - (b) Ms. Peninah Kihika – Representative, Ministry of Devolution - Member
 - (c) Mr. Joseph Ngugi - Projects Coordinator – Co-opted Member
 - (d) Ms. Bancy Wawira - Senior Human Resource Management and Development Officer - Co-opted Member
- (2) The functions of the Sub-committee included:
 - (a) Coordinating the compilation of project information by the County departments.
 - (b) Fast-tracking the compilation of the reports for timely submission
 - (c) Consolidating the project reports
 - (d) Updating the Committee on the progress of the project reports

3.6 Human Resources Sub-Committee

- (1) This Sub-committee comprised of the following members:
 - (a) Mr. Titus Waweru - Ag. Chief Officer Public Service – Chairman
 - (b) Ms. Peninah Kihika – Representative, Ministry of Devolution - Member
 - (c) Mr. Rufus Kiuna – Senior HR Officer - Co-opted Member
 - (d) Mr. Gerald Irungu – Senior HR Officer - Co-opted Member
- (2) The function of the Sub-committee was mainly the compilation of the report on County staff establishment

3.7 Lands Sub-Committee

- (1) This Sub-committee comprised of the following members:
 - (a) Mr. Peter Gicheha Kahora - Chief Officer, Finance, IT & Economic Planning - Chairman
 - (b) Mr. Josphat Nduati – Ag. Chief Officer, Lands & Physical Planning – Co-opted Member
 - (c) Ms. Yvonne Kamande - Senior Accountant – Co-opted Member
- (2) The function of the Sub-committee was mainly preparation of lands report

4.0 ACTIVITIES OF THE COMMITTEE

4.1 Committee Meetings

The Committee held meetings in furtherance of fulfillment of its statutory obligations which included, but not limited to, coordination of briefings of the Governor-Elect.

4.2 Preparation of Reports

The Committee coordinated the compilation of the handover report and the report on the affairs of the Committee.

4.3 Swearing-in Ceremony

The swearing-in ceremony of H.E. Dr. Irungu Kang'ata and H.E. Stephen Munania as the Governor-Elect and Deputy Governor-Elect of Murang'a County respectively, was held in a public ceremony, at General Ihura Stadium in Murang'a Town on Thursday 25th of August, 2022. The Oath of Office was administered in accordance with the provisions of Section 12 (2) of The Assumption of the Office of Governor Act, 2019.

The ceremony was presided over by Honourable Lady Justice Margaret Muigai and moderated by Hon. Peter M. Ndwiga, the Chief Magistrate Murang'a Law Courts.

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Dated 22nd September, 2022.


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Mr. Patrick K. Mukuria
Chairman, Assumption of the Office of Governor Committee