

THE PUBLIC FINANCE (MURANG'A COUNTY YOUTH FUND)  
REGULATIONS, 2023

Paper laid on  
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2:46pm by  
Hon. Mark Njiru  
*(Signature)*

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THE PUBLIC FINANCE MANAGEMENT ACT  
(No. 18 of 2012)

IN EXERCISE of the powers conferred by section 116 of the Public Finance Management Act, 2012, the County Executive Member for finance makes the following Regulations: —

THE PUBLIC FINANCE (MURANG'A COUNTY YOUTH FUND)  
REGULATIONS, 2023

Citation

1. These Regulations may be cited as The Public Finance (Murang'a County Youth Fund) Regulations, 2023.

*Interpretation*

2. In these Regulations unless the context otherwise requires—

“Chief” means a person appointed under the Chiefs Act;

“Committee” means the Murang'a County Youth Fund Committee established under Regulation 11;

“County” means Murang'a County;

“County Administrator” means a county administrator appointed under the County Government Act;

“County Executive Member” means the County Executive Member in-charge of youth in Murang'a County Government;

“Fund Manager” in relation to the fund means a person designated as such by the County Executive Committee Member for finance and pursuant to Section 116 of the Public Finance Management Act;

“Grants” means non-refundable money set aside in the fund to support the youth.

“Program coordinator” means the person appointed under Regulation 13;

“Ward” means all the electoral wards within Muranga County as delineated by the Independent Electoral Boundaries Commission of Kenya as established under Article 88 of the Constitution of Kenya”;

“Ward coordinators” means the person appointed under Regulation 13;

“Youth” means the collectivity of all individuals within Murang'a County who have attained the age of eighteen years but, have not attained the age of thirty-five years;

“Youth Empowerment Programme” means a programme meant to engage the Murang'a County youth in work-study activities for a specific period of time and for which the provision of seed capital, funded by Murang'a County Government or by such other funds as set out under Regulation 5, may apply;

“Youth Fund” means the fund established under Regulation 3.

## PART II— ESTABLISHMENT OF THE FUND.

### *Establishment of the Fund*

3. There is established a fund to be known as the Murang'a County Youth Fund.

### *The Objects and Purposes of the Fund*

4. The objects and purposes of the fund shall be —
  - (a) To support a youth empowerment programme by way of:
    - i. Purchase of equipment, tools, implements, protective gear and such other items as may be required in the programme.
    - ii. Payment of a stipend to the youth involved in the programme.
    - iii. Payment of fees to sponsor the youth studying in training institutions and offering short courses meant to equip the youth with vocational skills.
    - iv. To support youth entrepreneurs with seed capital.

### *Youth Empowerment Programme Activities*

5. Activities under the youth empowerment programme include:
  - (a) Environmental activities, such as bush clearing, garbage collection, cleaning of public spaces and solid waste management;
  - (b) County public works and infrastructure development activities, such as road construction, plumbing and drainage;
  - (c) Training in short courses, including masonry, hair-dressing and beauty, driving, nursing aid, carpentry and entrepreneurship.
  - (d) Any other activity within the devolved functions as may be decided from time to time;

### *Sources of Funds*

6. The Funds shall consist of —
  - (a) monies appropriated by the County Assembly for purposes of this fund;
  - (b) grants, loans, donations, or gifts to the fund;
  - (c) monies earned or arising from any investment of the fund;
  - (d) any money that may be payable or vested in the fund, and;
  - (e) money from any other legitimate source.

## PART III - ELIGIBILITY AND RECRUITMENT

### *Responsibility for Recruitment*

7. The County Executive Committee Member shall be responsible for the recruitment of youth entrepreneurs and those that shall participate in the youth

empowerment programme.

### *Guiding Principles*

8. The recruitment shall be guided by the following principles:

- (a) Integrity, openness, transparency and accountability;
- (b) Equity, social justice and equality ;
- (c) Inclusiveness, non-discrimination and protection of the marginalized, especially the youth with disabilities;
- (d) Regional balancing within the County.

### *Notification*

9. (1) The County Executive Member shall invite applications from eligible youth by a notice in a newspaper of nationwide circulation.

(2) The recruitment notice shall indicate venue, date and time of the recruitment and the number of slots available for every ward.

(3) In consultation with the County Executive Member and the programme coordinator, the ward coordinator shall supervise the recruitment of thirty (30) applicants for every ward.

(4) Where the applicants are more than thirty (30), an open and fair balloting system shall be used to select the successful youth applicants.

(5) The balloting shall be secret and the outcome shall adhere to the principles set out under regulation 7.

### *Qualification of Applicants*

10 (1) To qualify for the youth empowerment programme, an applicant must –

- a) Be in possession of a national Identity card or a valid passport.
- b) Either was born or ordinarily resides within the County.
- c) Submit a letter from the area chief to confirm residency and employment status.
- d) Submit a letter from the sub-county administrator to confirm residency and employment status.

(2) Successful applicants must participate in all the activities and attend all trainings as set out in the schedule published by the programme coordinator.

(3) The sub-county administrator must consult the chief when conducting background checks for each applicant to confirm their residency and employment status.

### *Number of Recruits*

11. (1) The youth empowerment programme shall recruit thirty applicants for every ward bi-annually.

- (2) The programme shall be divided into two semesters, each for a period of three months.
- (3) The programme shall in each semester be divided into two months of work activities and one month of vocational training.
- (4) Upon successful completion of the programme, the youth shall be granted a capital sum as may be decided by the committee from time to time as seed capital for investment in an entrepreneurship venture.
- (5) Successful candidates shall not be eligible to apply in another cycle of the programme.

#### PART IV — MANAGEMENT OF THE FUND

##### *Committee of the Fund*

12. (1) There is established a Committee to be known as the Youth Fund Committee, which shall consist of —
  - (a) the County Executive Committee Member in charge of youth services;
  - (b) the County Executive Committee Member in charge of finance;
  - (c) the Chief Officer in charge of youth services;
  - (d) the Programme Coordinator ;
  - (e) a director in the Department of Youth Services; and
  - (f) two representatives of youth organizations.
- (2) The members under Regulation 11 (1) shall appoint a Chairperson from among the members in Regulation 11 (1) (a), (b), (c) or (d).
- (3) The fund administrator shall be the secretary to the committee.

##### *Fund Administrator.*

13. The County Executive Committee Member for finance shall appoint a fund manager subject to the provisions of the Public Finance Management Act.

##### *The Programme Coordinator and Ward Coordinators*

14. (1) The County shall competitively recruit a programme coordinator and 35 ward coordinators.
  - (2) The functions of the programme coordinator shall be to:
    - a) Be in charge of the programme in the entire county.
    - b) Create awareness of the programme.
    - c) Recruit ward coordinators who will coordinate the programme at the ward level.
    - d) Prepare training schedules and work plans for the programme.
    - e) Perform any other duty that may be assigned to him by the County

Executive Committee Member.

*Secretariat of the Committee*

15. The County Executive Committee Member shall designate officers from the department who shall be the secretariat of the committee.

*Functions of the Committee*

16. (1) The functions of the committee shall be to —
- (a) consider and recommend the estimates of revenue and expenditure of the fund to the County Executive Committee Member for finance for consideration;
  - (b) approve disbursement from the fund account;
  - (c) receive, review and approve reports on the performance of the fund from the fund manager; and

- (d) oversee the monitoring and evaluation of the programme activities under the Fund.
- (2) The Committee shall prepare quarterly reports that shall be approved by the County Executive Committee and forwarded to the County Assembly for consideration.

*Payment of the Grants*

- 17. (1) The payment of stipends and seed capital shall be through direct transfer of the eligible amount to the youth beneficiary.
- (2) The transfer shall be in the form of money that will be sent in the mode specified and agreed with the beneficiaries.

*Use of Technology*

- 18. (1) The County Executive Committee Member for finance shall set-up a management information system to ensure efficiency in the implementation of the youth fund programme and data management.
- (2) The fund manager shall be in charge of the database in the management information system.

PART V—ADMINISTRATION OF THE FUND.

*Expenditure of the Fund*

- 19. (1) There shall be paid out of the fund, payments in respect of any expenses incurred, in pursuit of the objects and purposes for which the fund is established.
- (2) The administration costs of the fund shall not exceed 3% of the approved budget of the Fund.

*Administration of the Fund*

- 20. (1) The Fund Administrator shall — (a) supervise and control the administration of the fund;
- (b) cause to be kept proper books of account and other books and records in relation to the Fund and for all payments made as grants from the Fund;
- (c) prepare, sign and transmit to the Auditor-General in respect of each financial year and within three months after the end thereof, a statement of accounts relating to the Fund, prepared and signed by him specifying the capital of the Fund and showing the expenditure incurred from the Fund, in such details as the committee may from time to time direct in accordance with the Public Finance Management Act;



- (d) furnish such additional information as may be required for the purpose of examination and audit by the Auditor-General; and
  - (e) be the custodian of all assets, equipment and property of the Fund.
- (2) All statements of account prepared under these Regulations shall include details of the balances between the assets and liabilities of the fund and shall include the financial status of the fund at the end of the financial year.
  - (3) All monies of the fund shall be paid into a bank account operated by the Fund Administrator.
  - (4) Any bank account operated by the fund shall be approved by the County Executive Committee Member for finance.

*Winding up of the Fund*

- 21. (1) The Fund shall subsist until such a time as the county government shall, by way of a resolution of the County Executive Committee, determine pursuant to the Public Finance Management Act.
- (2) The Fund shall then be wound up in the manner provided for under the Public Finance Management Act.

PART VI— MISCELLANEOUS PROVISIONS.

*Agreements*

- 22. (1) The County Government shall enter into agreements with youth organizations domiciled in the county for the purposes of implementing these Regulations.

*Removal from the Programme*

- 23. The committee of the fund may remove a youth from the programme for the following reasons:
  - (i) Death ;
  - (ii) Failing to attend the programme for a period totaling more than 3 days in any month without any justifiable cause;
  - (iii) Gross misconduct ;
  - (iv) If charged with a criminal offence in a court of law;
  - (v) Any other reason that the committee may determine.

*Monitoring and Audit*

- 24. The committee shall carry out regular monitoring and audit of the fund and its report tabled before the County Assembly on annual basis.



PROF. KIARIE MWAURA,  
COUNTY EXECUTIVE COMMITTEE MEMBER,  
FINANCE AND ECONOMIC PLANNING  
JULY 24, 2023